



How to Cancel Existing Reservation in EZ Facility



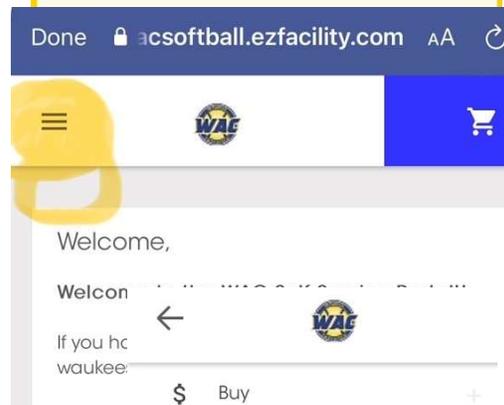
*****REMINDER*** You MUST cancel 3 hours prior to scheduled session to get the session back in your account. You will not be able to cancel the session once you are less than 3 hours from the scheduled session time.**

Open the WAC app on your device:

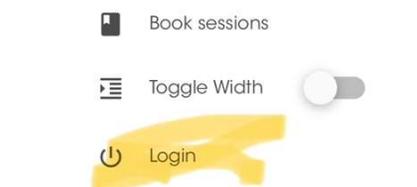
1. Go to the "My Account" tile



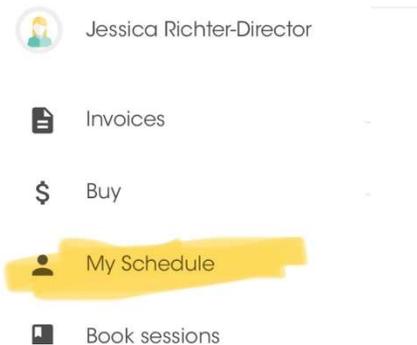
2. Click on the Menu tab (3 bars) on the left



3. Click on "Login" and enter your username and password



4. Click on "My Schedule"





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5. Navigate in the schedule calendar to find the session you need to cancel (Hitting or pitching lanes, turf or Acceleration Iowa) and click on that session

MY SCHEDULE

DEC 31, 2023 - JAN 6, 2024

< > TODAY

WAUKEE FASTPITCH

FILTER CHANGE VIEW

Sun	Mon	Tue	Wed	Thu	Fri	Sat
12/31	1/1	1/2	1/3	1/4	1/5	1/6
					6:30p 7p 7:30p	

6. Click on "Cancel Session"

FH Pitching Lane 3

Fri, Jan 5, 2024 6:30 PM - Fri, Jan 5, 2024 7:00 PM (CT)
30 minutes

2 Spot(s) Left
Class size of 15

CANCEL SESSION

Scheduled